



Fundamentals of Project Management for Technical Experts Workshop Description - (1TPM_v1.0)

The Fundamentals of Project Management for technical experts workshop (1TPM) is a 1-day workshop that provides participants with theoretical knowledge and practical application of the *1 Project Management Institutes (PMI®) *2 Project Management Body of Knowledge (PMBOK®). PMBOK® is 'generally regarded as the global standard in best practice project management.

This workshop covers project management from the perspective of the projects technical experts and will enhance the interaction between the project manager and the experts in a project environment.

The workshop includes case studies and interactive exercises to ensure that participants learn the practical application of the PMBOK® theory.

Workshop Structure

This workshop is aligned to the Fundamentals of Project Management Workshop for project managers (FPM.) Through facilitation of theory and practical application of the core competencies, the participant will learn the language of project management as per the PMBOK®. It is suggested this workshop be taken as a prerequisite to the FPM workshop. This workshop can begin the participants' journey towards the coveted and globally recognised *3 Project Management Professional (PMP®) certification.

What Option Should I Choose?

This 1-day TPM workshop is primarily focussed on technical subject matter experts who are, or will be core members of a project team and are expected to provide an input into the planning and execution of the project via the project manager. This workshop is not designed to up-skill the participant to the role of the project manager.

Should the participant be expected to take responsibility for more than the technical input into the project, the (FPM) would be more appropriate.

As a post workshop program, we would recommend the 2-day Risk Management Workshop (2RSK.)

If you are required to "hit the ground running" and want a more advanced approach to successful project management, we recommend, as a follow on from this workshop, our 3-day Requirements, Scheduling and Risk workshop (3RSR.)

Learning Outcomes

The objective of this workshop is for each participant to be able to:

- Understand the terminology of project management as per the PMBOK®
- Learn the generic life cycle of a project
- Understand the roles and responsibilities of the project team throughout the project lifecycle
- Communicate more effectively throughout the project
- Provide better estimates of work and cost
- Contribute in risk planning and management
- Provide more meaningful project reporting

Special Features

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When you attend this workshop you will receive:

- A comprehensive workshop workbook including all tools and templates used during the workshop
- A certificate of completion

This workshop can be facilitated using your own project as a case study, therefore utilising best practice project management practices, tools and techniques to kick off your project.

An information gathering technique (Nominal Group Technique - NGT) is used at the conclusion of each days training to compile a prioritised list of the project management concepts, tools and techniques. This list is identified by the delegates and represents their thoughts on what they can take back to the workplace and implement into their daily work practices. This has proven to be very useful input into organisations' project management capability development programs.

Learning Method

This workshop is instructor led with limited class size. Participants undertake practical activities to ensure understanding of concepts and terminology.

Who is Using PMI?

The PMBOK® is used globally PMI has chapters in virtually every major city in the world. The PMP® certification is a much sought after qualification and is regarded by many as the international accreditation for project managers

In-House Training

This workshop is available for private corporate presentation, either on your own premises or "off-site". Please contact Workgroup Management for a quotation and to discuss your requirements.

Telephone 02 8005 0419 or email info@workgroup-aus.com

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*2 PMBOK® is a service and trademark of the Project Management Institute, Inc

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