



## Program Management Workshop Description - (2PGM\_v1.0)

The Program Management workshop (2PGM) is a 2-day workshop that provides participants with theoretical knowledge and practical application of Program Management. The workshop references best practice publications regarding the subject, including but not limited to the Project Management Institutes (PMI®) standard for Program Management.

This workshop covers the essential knowledge required for successful program management.

This workshop provides the basic “how to” of program set up and governance, the key roles and responsibilities within a program, the leadership capacity required for success, the linkage from strategic planning through to the delivery of the benefits and very importantly, the differences between program management and project management.

The workshop includes interactive case studies and exercises to ensure that participants have an opportunity to practically apply the theory.

### Workshop Structure

This 2-day Program Management Workshop consists of a balanced mix of theory and practical application of the core competencies in project management. The participant will learn the terminology and core processes of program management and will obtain a pragmatic approach to the management of programs.

### What Option Should I Choose?

This workshop is designed to up-skill the participant to understand the role of the program manager.

The 2-day PGM is an absolute necessity when the participant is expected to apply a more strategic process to the management of projects. It is more about doing the right projects, and less about doing the projects right.

The suggested pre-requisite to this workshop, as you will be overseeing a number of project managers, is the 2-day Fundamentals of Project Management (2FPM.) Due to the uncertain nature of programs and the projects within, we recommend as a follow on workshop, the Risk Management (RSK) workshop which is designed to build on your existing fundamental skills and accelerate your learning to improve your competence in the workplace.

We would also suggest our Business Benefits Realisation workshop which will enhance your knowledge in the complete benefits life-cycle process.

### Learning Outcomes

The objective of this workshop is for each participant to be able to:

- Understand the terminology and processes of program management
- Understand the strategic nature of a program
- Understand the governance structure of a program
- Understand the roles and responsibilities within the program environment

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- Understand the key aspects to the leadership skills required
- Understand the importance of organisational change management
- Understand how the organisational strategy is transferred into action
- Understand the importance of risk management in programs
- Identify the benefits of the program and when to make changes
- Learn skills and techniques to track and report status on programs
- Learn the components of an effective program closure

### Special Features

When you attend this workshop you will receive:

- A comprehensive workshop workbook including all tools and templates used during the workshop
- A certificate of completion

This workshop can be facilitated using your own program as a case study, therefore utilising best practice program management practices, tools and techniques to kick off your program.

An interactive technique (Nominal Group Technique - NGT) is used at the beginning of each day to compile a prioritised lessons learned list of the knowledge, tools and techniques viewed by the class to provide maximum return in the workplace. This has proven to be a very useful input into various organisations' program management capability development programs.

### Learning Method

This workshop is instructor led with limited class size. Participants undertake practical activities to ensure understanding of concepts and terminology.

### In-House Training

This workshop is available for private corporate presentation, either on your own premises or "off-site". Please contact Workgroup Management for a quotation and to discuss your requirements.

Telephone 02 8005 0419 or email [info@workgroup-aus.com](mailto:info@workgroup-aus.com)

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